

Appleby-Mosher Fund for Maxwell Faculty Research 2025 Call for Proposals

The Appleby-Mosher Fund provides grants of up to \$2,500 to **full-time faculty members in the Maxwell School** for research-related expenses. The total amount available for distribution is \$40,000.

Proposal deadline: December 12, 2025

Funding decisions will be announced in January.

Online Application Instructions

Access the application using the Syracuse University Application Portal:

<https://syracuse.infoready4.com/#freeformCompetitionDetail/1999890>

1. On the right side of the Portal page, click "Apply."
2. Click "Syracuse University Login" and use your NetID and password.
3. In the Application Portal, complete the application details (name and email will pre-fill).

Application Materials

In two to three pages, provide the following: (1) project title, (2) project description, (3) explanation of potential benefit to the project of award funds, (4) timeline for use of award funds, and (5) a detailed budget (including both the total project budget and your specific funding request up to \$2,500).

Eligibility

This funding opportunity is for **full-time faculty members in the Maxwell School** of Citizenship and Public Affairs at Syracuse University. Faculty who are currently funded through an FCAR grant are not eligible for funding for the same project from Appleby-Mosher.

Budget Guidelines

Applicants may request funds for the following allowable costs:

- Travel to conduct research
- Purchased services, such as transcription, translation, or survey costs
- Open access fees
- Human subject payments (subject to IRB approval)
- Graduate assistance at hourly rates + fringe benefits (7.9%). Please consult your research administrator to understand the rates depending on what type of work the graduate student will do and the maximum number of hours you can hire a student based on the graduate union contract.

The following cost categories are unallowable and should not be included in your funding request:

- Faculty summer salary
- Conference travel
- Subcontracts to other institutions or organizations
- Office supplies, reference books, subscriptions, memberships, laptop computers, iPads, software, desktop computers, or computer peripherals (e.g., printers, data storage, etc.). Project-specific computers and/or project-specific software package(s) are allowed if predominately used for the project, but a strong and detailed justification must be provided.

Review Criteria

Funding decisions will be based on the merit of proposals submitted. All applications will be considered based on the likelihood of an award ultimately leading to external research funding and/or research productivity in the form of publications, conference presentations, databases, etc. If qualifying requests exceed the funds available, preference will be given to applications from tenure-track faculty members. Faculty who are currently funded through an FCAR grant are not eligible for funding for the same project from Appleby-Mosher.